

**INTERNSHIP STUDENT' PERFORMANCE EVALUATION**

We would appreciate to fill this chart and bring it to the student into a sealed envelope

	1	2	3	4	5	6	7	8	9	10
1. CAPABILITY Measures mental capacity and willingness to embrace new tasks.	Needs detailed help to accomplish a task.		Needs an average amount of help. Learns methodically.		Needs little help to accomplish a task.		Learns fast, rarely needs help.			
2. RELIABILITY Measures the accomplishment and quality of the student's work	Often completes assignments. Needs constant supervision to avoid frequent mistakes.		Generally completes assignments, needs supervision to avoid occasional errors.		Completes assignments. Rarely commits mistakes. Generally checks his/her own work.		Completes assignments with precision and high quality. Always checks his/her own work.			
3. DEDICATION Measures the amount of mistakes and the overall attention paid to the work.	Needs constant supervision to pay attention to the work at hand.		Works irregularly. Normally pays attention to the work.		Generally pays attention and makes a good effort.		Always makes a good effort and pays very close attention to his/her work.			
4. ADAPTABILITY Measures the ability to adapt him/herself to new situations.	Is hesitant and reluctant to adapt.		Usually adapts but with difficulty.		Adapts to diverse situations with little difficulty.		Adapts easily and with little effort.			
5. INITIATIVE Measures the level of work done without specific instructions.	Waits for assignments and to be shown how to find work.		Finishes his/her work but relies on other's help.		Accomplishes tasks effectively and as needed.		Accomplishes his/her work without asking questions and often does more than what is normally expected..			
6. TEAMWORK ATTITUDE Measures the student's cooperation in working with others.	Avoids responsibilities. Is selfish.		Cooperates only when it benefits him/herself.		Generally cooperates with others.		Always cooperates. Is interested in the welfare of the entire organization.			
7. KNOWLEDGE Measures the student's technological knowledge and skill.	Lacks fundamental knowledge in the area.		Has some understanding of the area.		Satisfactory, has a general base of knowledge and technical background		Has sufficient understanding to perform technically and professionally.			
8. ATTENDANCE Measures punctuality and attendance.	Consistently absent.		Occasionally absent. Usually for a good reason.		Reliable, rarely is absent.		Attendance is perfectly satisfactory.			

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STUDENT NAME

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SUPERVISOR'S SIGNATURE (with Official Seal), Date